



Shipping & Receiving Associate

At Five Star Fabricating, we take pride in delivering quality products on time and with accuracy. We are seeking a motivated **Shipping / Receiving Associate** who is interested in playing a key role in supporting and improving our warehouse and shipping processes. This position is ideal for someone who enjoys taking ownership of their work, staying organized, and looking to grow within logistics and operations in a manufacturing environment.

Responsibilities:

- Oversee daily shipping and receiving activities to ensure orders are processed accurately and efficiently
- Prepare and verify shipments, including packing slips, bills of lading, and shipping labels
- Coordinate with carriers (UPS, FedEx, LTL, etc.) to support timely deliveries
- Load and unload trucks safely using forklifts or pallet jacks; inspect shipments for accuracy and damage
- Manage finished goods inventory, ensuring proper storage and organization
- Conduct cycle counts and assists with inventory accuracy initiatives
- Identify and support improvements in warehouse organization, workflow, and efficiency
- Support cross-training opportunities within production and logistics as needed

Qualifications:

- 4+ years of warehouse, shipping/receiving, or manufacturing experience
- Experience with forklifts or material handling equipment preferred
- Strong organizational skills with a high level of accuracy
- Comfortable using inventory or ERP systems (training provided)
- Ability to analyze processes, take initiative, and work independently
- Physically able to lift up to 50 lbs. and remain active throughout the day
- Interest in long-term growth within warehouse and logistics operation

Five Star features a clean & safe state-of-the art facility. You offer us your determination and work-ethic; we offer you very competitive pay and top-notch benefits including:

- Complete insurance coverage – Medical, Dental & Vision for employees and dependents.
- Health Savings Account.
- Company provided Life insurance.
- Supplemental Life Insurance for employees and dependents.
- Short- and Long-Term disability insurance.
- 401(k) with generous company match
- Paid holidays and vacation.
- Fitness center discounts.
- Cell phone discounts.
- Tuition reimbursement.
- Employee referral bonus program.

May apply in person at 8899 368th Ave. Twin Lakes, WI 53181